



Park Life Safeguarding Policy including children and vulnerable adults

July 2024

1. Purpose

Safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

This policy defines how the charity Park Life Heavitree operates to safeguard children, young people and adults at risk of abuse or neglect.

We have a duty of care and are committed to the protection and safety of everyone who enters our premises including children, young people and adults at risk involved as visitors and/or as participants in all activities and events. We also have a duty to safeguard and support our trustees, volunteers, and staff.

Definitions

Children at risk of abuse or neglect

Children and young people are defined as those persons aged under 18 years old. This policy will apply to all staff, contractors and volunteers and will be used to support their work. Safeguarding and promoting the welfare of children is defined as:

- protecting children from maltreatment
- preventing impairment of children's health and development
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best outcomes

Adult at risk of abuse or neglect

For the purposes of this policy, adult at risk refers to someone over 18 years old who, according to paragraph 14.2 of the Care Act 2015:

- has care and support needs
- is experiencing, or is at risk of, abuse or neglect
- as a result of their care and support needs is unable to protect themselves against the abuse or neglect or the risk of it

If someone has care and support needs but is not currently receiving care or support from a health or care service, they may still be an adult at risk.

Persons affected;

- All trustees, café board members, volunteers, and paid staff
- All those attending any activity or service that is being delivered by the charity Park Life Heavitree
- All visitors and contractors

4. Policy principles

There can be no excuses for not taking all reasonable action to protect adults at risk of abuse, exploitation, radicalisation, and mistreatment. All citizens of the United Kingdom have their rights enshrined within the Human Rights Act 1998. People who are eligible to receive health and community care services may be additionally vulnerable to the violation of these rights by reason of disability, impairment, age, or illness. The charity Park Life Heavitree, has a zero-tolerance approach to abuse.

The charity Park Life Heavitree, recognises that under the Care Act 2014, it has a duty for the care and protection of adults who are at risk of abuse. The charity recognises the responsibilities for the safety and care of children under the Children Act 1989 and 2004.

The charity Park Life Heavitree, is committed to promoting wellbeing, harm prevention and to responding effectively if concerns are raised.

The charity Park Life Heavitree, is aware of the work of their local safeguarding Board/Partnership and other support organisations on the development and implementation of procedures for the protection of adults vulnerable from abuse. The policy is about stopping abuse where it is happening and preventing abuse where there is a risk that it may occur.

The trustees and Café Board of Director (Trustees) for the charity Park Life Heavitree, are committed to the following principles:

- The welfare of the child, young person or adult at risk is paramount
- All children, young people and adults at risk have the right to protection from abuse
- Safeguarding is everyone's responsibility: for services to be effective each professional and organisation should play their full part; and
- All suspicions and allegations of abuse must be properly reported to the relevant internal and external authorities and dealt with swiftly and appropriately.

5. Procedures

a. All members of the Trustee Board, Café Board, paid staff and volunteers, will familiarise themselves with safeguarding responsibilities, undertake training on safeguarding issues including whistleblowing where it is available and offered by their local safeguarding board/partnership or other local support organisation and ensure that they understand the principles set out in this policy at 3 above. [Devon Partnership Board Raising Concerns at Work](#)

b. All members of the Trustee Board, Café Board, paid staff and volunteers will work together to promote a culture that enables issues about safeguarding and promoting welfare to be addressed.

c. All trustees sign a Trustee Eligibility and Responsibility Declaration, which confirms that they i. are willing and eligible to act as trustees ii. understand their charity's purposes iii. have passed any checks required if the charity works with children or vulnerable people.

d. All members of Trustee Board, Café Board, paid staff and volunteers will not have unsupervised access to children or adults at risk unless appropriately vetted.

e. All individuals in charge of an event or managing staff whether paid or volunteers will have an up to date DBS check. The date of the DBS will be held on the Park Life database and reviewed regularly.

f. The charity Park Life Heavitree will follow a safe recruitment practice for any member of staff either paid or voluntary.

g. A member of the Trustee Board, will be appointed to be responsible for child and adult at risk safeguarding matters, in consultation with the Volunteer Manager. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.

Trustee responsible for policies and procedures: Chris Boddy chris@parklifeheavitree.org.uk

Trustee Child Protection Lead : Claire Hunt claire@parklifeheavitree.org.uk

Community Hub and Volunteer Manager, Kate Wilder: kate@parklifeheavitree.org.uk

h. All suspicions or allegations of abuse against a child or adult at risk will be taken seriously and dealt with speedily and appropriately. The appointed person will know who to contact and where to go for support and advice in relation to an allegation, a concern about the quality of care or practice or a complaint. An allegation may relate to a person who works with children or adult at risk who has:

- behaved in a way that has harmed a child or adult at risk or may have harmed a child or adult at risk.
- possibly committed a criminal offence against or related to a child or adult at risk; or
- behaved towards a child or children or adult at risk in a way that indicates they may pose a risk of harm to children.

i. All hirers who wish to hire any space within the building (including but not exclusively the café or hub) for activities which include children and adults at risk, [other than hire for private parties arranged for invited friends and family] to produce a copy of their Safeguarding Policy or agree to adhere to the Park Life policy, a copy of which will be sent at the time of a booking.

j. Trustees and Volunteer Manager to undertake an annual review of this policy.

k. All staff and volunteers will receive a copy of this policy during their induction and will be asked to confirm they have received and read the copy.